

SAINT CLAIR AREA SCHOOL DISTRICT
227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

AGENDA
December 7, 2022

A regular meeting of the Saint Clair Area School District Board of School Directors will be held at immediately following the Work Session in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz

2. Pledge of Allegiance

3. Roll Call

Virginia Bartashus	<u> P </u>
Scott Clews	<u> P </u>
Jennifer Fegley	<u> P </u>
Michael Holobetz	<u> P </u>
Thomas Kaledas	<u> P </u>
William Kimber	<u> A </u>
Bernard Kuperavage	<u> P </u>
Erin Murhon	<u> A </u>
Dr. Erin Portland	<u> P </u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Solicitor, Terry Schane; Business Manager, Thomas J. Campion, Jr. and 0 members of the press.

NOTICE OF EXECUTIVE SESSION

The Saint Clair Area Board of Directors conducted an executive work session on November 2, 2022 from 5:54 PM to 6:09 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

“SINE DIE”

President Michael Holobetz announced that according to Section 404 of the PA School Code the Board of Directors is to reorganize each year during the first week of December.

Moved by Kaledas and Clews that the Board adjourn “Sine Die.”

ROLL CALL: 7-0

TEMPORARY CHAIRMAN

Moved by Holobetz and Kaledas that Kaledas be named temporary President Pro-Tem during the reorganization activities.

ROLL CALL: 7-0

ELECTION-PRESIDENT

Temporary Chairman Kaledas announced that nominations for the office of President and Vice President for the Saint Clair Area School District for a one (1) year period would be in order.

Kaledas nominated Holobetz for President.

_____ nominated _____ for President.

Moved by Holobetz and Bartashus that the nominations be closed.

ROLL CALL: 7-0

Temporary Chairman Clews announced that Holobetz was elected President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 1, 2022.

President Holobetz then assumed the chair and Temporary Chairman, Kaledas vacated the seat.

ELECTION - VICE PRESIDENT

President Holobetz announced that nominations for the office of Vice President for the Saint Clair Area School District Board of Directors for a period of one (1) year would be in order.

Holobetz nominated Bartashus for Vice President.

_____ nominated _____ for Vice President.

Moved by Clews and Kuperavage that the nominations be closed.

ROLL CALL: 7-0

President Holobetz announced that Bartashus was elected Vice President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 1, 2022

ELECTION JOINT SCHOOL COMMITTEE MEMBER

Election of a committee member to represent the Saint Clair Area School Board on the Joint School Committee for the High School Program for a term effective December 1, 2022 through November 30, 2023.

Kaledas nominated Holobetz

_____ nominated _____

Moved by Kaledas and Kuperavage to close nominations for committee member.

ROLL CALL: 7-0

ELECTION OF ALTERNATE COMMITTEE MEMBER

Election of an alternate committee member to represent the Saint Clair Area School District on the Joint School Committee for the High School Program for a term effective December 1, 2022 through November 30, 2023.

Holobetz nominated Clews

_____ nominated _____

Moved by Kaledas and Holobetz to close nominations for alternate committee member.

ROLL CALL: 7-0

Members of the Public may speak at this time on any items on the Agenda.
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5. Moved by Bartashus and Fegley to approve the following motions:

(Presented prior to Meeting)

Approval of Minutes of November 2, 2022

Approval of Invoices presented for payment

Approval of the Treasurer's Report for the period ending October 31, 2022

Approval of the Tax Report for the period ending October 31, 2022

Approval of the Cafeteria Fund Report for the month of October

ROLL CALL: 7-0

6. Moved by Portland and Clews to recommend granting authorization to the administration to file the signatures of the Board President, Secretary and Treasurer with Secretary of the Commonwealth. (This is required under the provisions of the Pennsylvania *Uniform Facsimile Signature of Public Officials Act*).

ROLL CALL: 7-0

7. Moved by Kaledas and Fegley to approve the Building Automation System Service (Conexus) Agreement

ROLL CALL: 7-0

8. Moved by Bartashus and Kaledas to approve the Saint Clair Police to use the Elementary/ Middle School for Police training on 12/10/22 from 9- 12

ROLL CALL: 7-0

PERSONNEL (can be approved in one motion at the Board's discretion (9-18))

9. Moved by Kaledas and Clews to approve the return of employee 63 from medical sabbatical effective 12/8/22
10. Moved by Kaledas and Clews to approve employee 60 for leave without pay request for 11/18/22
11. Moved by Kaledas and Clews to approve employee 3355 for leave without pay request for 11/29/22 and 12/07/22
12. Moved by Kaledas and Clews to approve employee 3358 for leave without pay request for 12/6/22
13. Moved by Kaledas and Clews to approve Angela Parobek as a part time paraprofessional effective at \$12.50/ hour
14. Moved by Kaledas and Clews to approve Mary Prentice as a per diem cleaner effective 11/29/22 at \$12.50/ hr
15. Moved by Kaledas and Clews to approve posting for a full time Maintenance Supervisor position
16. Moved by Kaledas and Clews to approve Amy Stankavage as the Athletic Trainer for Saint Clair Elementary/ Middle School athletic events (pending documentation)
17. Moved by Kaledas and Clews to approve the resignation of Bailey Nagle as the Title I teacher and cheerleading advisor (letter date 12/6/22)
18. Moved by Kaledas and Clews to approve Amanda Leshko as the 7th and 8th grade Cheerling Advisor- rate as per contract (pro-rated)

ROLL CALL: 7-0

19. Moved by Kaledas and Clews to approve the following Superintendent's Motions as presented:

Approval of Work Session/Board Meeting and Finance Meeting Schedule and advertise in the local newspaper.

Approval of 2023 Board Committees

Autistic Support field trip to Cabelas and Red Robin on 12/6/22

Recognition of the Students of the Month

- K- Jabion Gonzalez
- 1- Avery Sleva
- 2- Kadence Koles
- 3- Hannah Ziniewicz
- 4- Mia Giamario
- 5- Audrey Houser
- 6- Gabe Lipton
- 7- Keyley Lubinsky
- 8- Joshua Kimber

VOICE VOTE: 7-0

REMARKS

18. Moved by Kaledas and Kuperavage that the meeting be adjourned at 6:19 P.M.

ROLL CALL:

IMPORTANT DATES: December 23, 2022
December 26-
January 2, 2023
January 4, 2023

Student Early Dismissal @ 12:00 PM
School Closed

Finance Meeting/Work Session/Board Meeting